

User Guide



AT&T PRIMETIME™



AT&T

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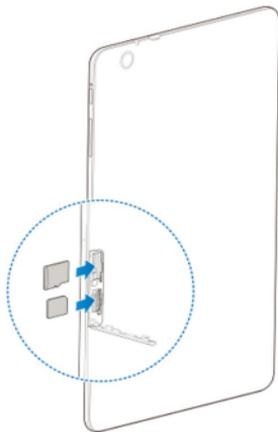
Getting Started

Installing the nano-SIM Card and the microSDXC Card

You do not need to power off your tablet before installing or replacing the nano-SIM card or before installing or removing the microSDXC card (not included). You need to unmount the microSDXC card before removing it (see Connecting to Networks and Devices – Using the microSDXC Card as Portable or Internal Storage).

WARNING! To avoid damage to the tablet, please only use a standard nano-SIM card. You can obtain a standard nano-SIM card from your service provider.

1. Open the nano-SIM/microSDXC card cover on the back of the tablet.
2. Insert the nano-SIM card into the nano-SIM card slot or the microSDXC card (not included) into the microSDXC card slot with the contacts facing down.
3. Close the cover.



Charging the Battery

Your tablet's battery should have enough power for the tablet to turn on and find a signal. You should fully charge the battery as soon as possible.

If the battery is low, there will be a pop-up message on the screen. As you charge your tablet, the screen will tell you the exact battery level each time you wake up your tablet.

WARNING! Use only ZTE-approved chargers and cables. The use of unapproved accessories could damage your tablet or cause the battery to explode.

Important: Do not change the built-in rechargeable battery in your device by yourself. The battery can only be changed by ZTE or ZTE authorized service provider.

1. Plug the USB Type-C connector into the charging/USB Type-C jack on the left of your tablet..
2. Connect the charger to a standard AC wall outlet. If the tablet is on, you'll see a charging icon, such as  or  , appear in the Status Bar.
3. Disconnect the charger when the battery is fully charged.

NOTE: If the battery is extremely low, you may be unable to power on the tablet even when it is being charged. In this case, try again after charging the tablet for at least 20 minutes. Contact customer service if you still cannot power on the tablet after prolonged charging.

Extending the Battery Life

Active applications, screen brightness levels, Bluetooth and Wi-Fi usage, and GPS functionality can drain your battery. You can follow the helpful tips below to conserve your battery power:

- Reduce the screen backlight time.
- Lower the screen brightness.
- Turn auto-sync, Wi-Fi, and Bluetooth off when not in use.
- Disable the GPS function when not in use. Most applications using this function will periodically query the GPS satellites for your current location; each query drains your battery.

Powering Your Tablet On/Off

- Press and hold the **Power/Lock** key to power on your tablet.
- To turn it off, press and hold the **Power/Lock** key to open the options menu. Tap **Power off**.

NOTE: If the tablet freezes or takes too long to respond, press and hold the **Power/Lock** key for about 10 seconds to restart the tablet.

Setting Up Your Tablet for the First Time

To set up the tablet, follow the on-screen prompts when you first power on your tablet after you purchase it or after performing a factory reset (see Settings – Device – Backup & reset).

1. Tap the language field to select the language you want, and tap **LET'S GO**.

2. Follow the prompts to set up your Wi-Fi connection, Google account, Google services, and other options.

Locking/Unlocking the Screen and Keys

Your tablet allows you to quickly lock the screen and keys (put the tablet into Sleep mode) when not in use and also to turn the screen back on and unlock it when you need it.

Locking the Screen and Keys

To quickly turn the screen off and lock the keys, press the **Power/Lock** key.

NOTE: To save battery power, the tablet automatically turns off the screen after a certain period of time when you leave it idle. You will still be able to receive notifications while the tablet screen is off.

Unlocking the Screen and Keys

1. Press the **Power/Lock** key to turn the screen on.
2. Press and hold a blank area of the screen.

NOTE: If you have set an unlock pattern, PIN, or password for your tablet (see Personalizing – Protecting Your Tablet With Screen Locks), you'll need to draw the pattern or enter the PIN/Password to unlock your screen.

Using the Touch Screen

Your tablet's touch screen lets you control actions through a variety of touch gestures.

- **Tap** – When you want to type using the on-screen keyboard, select on-screen items (such as application and settings icons), or press on-screen buttons, simply tap them with your finger.
- **Press and Hold** – To open the available options for an item (for example, a message or link in a web page), press and hold the item.
- **Swipe or Slide** – To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.
- **Drag** – To drag, press and hold your finger with some pressure before you start to move your finger. While dragging, do not release your finger until you have reached the target position.
- **Pinch** – In some apps (such as Maps and Gallery), you can zoom in and out by placing two fingers on the screen at once and pinching them together (to zoom out) or spreading them apart (to zoom in).
- **Rotate the Screen** – For most screens, you can automatically change the screen orientation from portrait to landscape by turning the tablet sideways.

NOTE: You can access the screen rotation control by sliding down the Status Bar twice and tapping **Auto-rotate**.

Getting to Know Your Tablet



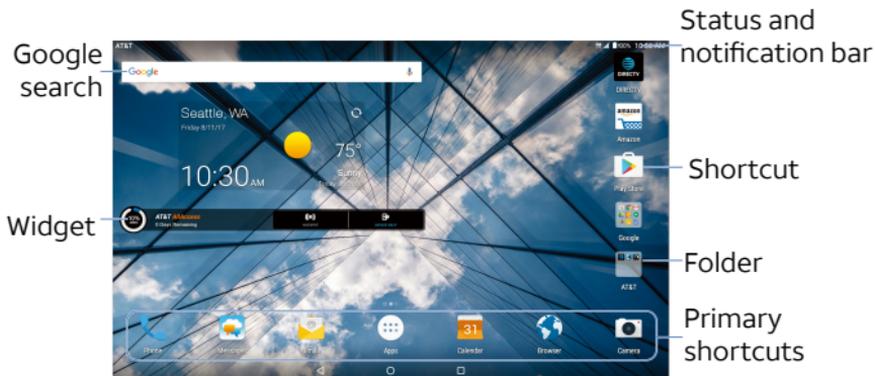
Key Functions

Key	Function
Power key	Press and hold to turn Airplane mode on or off, to restart, or to power off. Press to change your tablet to Sleep mode. Press to wake up your tablet.
Home key	Press to return to the home screen from any application or screen. Press to access TV Mode from the home screen. Press and hold to access Google Search™.
Back key	Press to go to the previous screen.
Recent apps key	Press to see recently used applications. When in an app, press and hold to split the screen.
Volume key	Press or hold to turn the volume up or down.
Quick Launch button	Press for quick access to TV Mode, or any other selected app.

NOTE: Not all apps support split screen.

Getting to Know the Home Screen

The home screen is the starting point for your tablet's applications, functions, and menus. You can customize your home screen by adding shortcuts, folders, widgets, and more.



Extending the Home Screen

The home screen extends beyond the screen width, giving you a lot more space to add more shortcuts and widgets. Simply swipe your finger on the screen to see the extended home screen panels. You can add or remove home screen panels or adjust the order.

Adding a New Home Screen Panel

1. From the home screen, press and hold an empty area of the home screen, and then tap **Widgets**.
2. Slide the home screen thumbnails left until you see  on the screen.
3. Tap  and a new home screen will be automatically added.

Deleting a Home Screen Panel

1. Press and hold an empty area of the home screen, and then tap **Home**.
2. Slide the home screen thumbnails left or right. Tap  on the top right corner of a thumbnail.
3. Tap **OK**. The items on the panel will also be removed.

NOTE: Your tablet cannot have less than two home screens.

Adjusting the Order of a Home Screen Panel

1. Press and hold an empty area of the home screen, and then tap **Home**.
2. Slide left or right to view the home screen thumbnails.
3. Press and hold a thumbnail and drag it left or right to the place you need.

NOTE: Tap  at the bottom of a home screen thumbnail to set it as the main home screen.

Personalizing

Changing the System Language

1. From the home screen, tap  > **Settings** > **Languages & input** > **Languages**.
2. To add a system language, tap **Add a language** and then tap the language you need.
3. Press and hold a language and move it to the top to switch to that language.

Setting the Date and Time

1. From the home screen, tap  > **Settings** > **Date & time**.
2. Set the date, time, time zone, and date/time format.
 - To adjust the date and time automatically, tap to toggle on **Automatic date & time**.
 - To adjust the date and time manually, tap to toggle off **Automatic date & time** and tap **Set date / Set time** to change the date and time.
 - To adjust the time zone automatically, tap to toggle on **Automatic time zone**.
 - To adjust the time zone manually, tap to toggle off **Automatic time zone** and tap **Select time zone** to set the correct time zone.
 - To adjust the format of time and date, tap to toggle on **Use 24-hour format**.

Changing Ringtone and Notification Sound

You can customize the default phone ringtone and notification sound, and the default alarm ringtone.

1. From the home screen, tap  > **Settings** > **Sound**.
2. Tap Phone ringtone, Default notification ringtone, or Default alarm ringtone.
3. Select the ringtone you want to use.
4. Tap **OK**.

Turning System Sounds On/Off

1. From the home screen, tap  > **Settings** > **Sound** > **Other sounds**.
2. Tap **Screen locking sounds**, **Charging sounds**, **Touch sounds**, **Vibrate on tap**, or **Power up tone to toggle** on and off.

Adjusting Volumes

1. From the home screen, tap  > **Settings** > **Sound**.
2. Drag the sliders below **Media volume**, **Alarm volume**, **Ring volume**, and **Notification volume** to adjust the volume for each type of audio.

NOTE: You can adjust the media volume when a media application is in use by pressing the **Volume** key. If no media application is active, press the **Volume** key to adjust ringtone volume (or the earpiece volume during a call).

Using Do Not Disturb Mode

You can limit interruptions with Do not disturb mode. This mode silences your tablet so that it doesn't make sounds or vibrate when you don't want it to.

1. From the home screen, tap  > **Settings** > **Sound** > **Do not disturb**.
2. Tap **Do not disturb** and select **On** or **Scheduled** as you need.
 - Tap **On** to turn on Do not disturb mode immediately. It will remain on until you turn it off.
 - Tap **Scheduled** to select time periods for Do not disturb mode to be turned on automatically.
3. Set the detailed settings.
 - If you have selected **Scheduled**, tap **Days**, **Start time**, and **End time** to specify the time periods during which Do not disturb mode is on.
 - Tap **Disturb rules** to choose whether you'd like to allow certain notifications or not.
 - ▶ **Priority only**: Only notifications you have marked as priority are allowed.
 - ▶ **Alarms only**: Only alarms are allowed.
 - ▶ **Total silence**: No notifications are allowed.
 - If you have selected **Priority only**, you can customize the types of allowed sounds or vibrations under Priority interruptions. Tap the switches next to the items you want to allow. Tap **Messages** or **Calls** to set preferences for which messages and calls will be allowed.

NOTES:

- To turn off Do not disturb mode quickly, press the **Volume** key and tap **END NOW**.
- Do not disturb mode will not silence your alarms unless you select **Total silence**.
- To set exceptions based on apps, from the home screen, tap  > **Settings** > **Notifications**. Select an app and tap to switch on **Override Do Not Disturb**.

Using the Weather Widget

When you first power on your tablet after you purchase it or after performing a factory reset, the weather widget will not automatically update if **Use Google's location service to help apps** and **Improve location accuracy** are turned off during set up.

Adding Cities

1. From the home screen, tap the weather widget >  > **Manage city**.
2. Tap  and enter the city name or tap an option from the Top cities list.
3. Tap the city you want from the list to add the city.

Updating the Weather Widget

The weather displayed on the widget will not automatically update.

To manually update:

From the home screen, tap  on the weather widget.

To automatically update:

1. From the home screen, tap the weather widget >  > **Settings**.
2. Tap On  the Update automatically switch.
3. In the Update plan section, choose to update only the default city or to update the weather for all added cities.
4. Tap **Update schedule**, select a time from 1 to 12 hours for automatic updates, and tap **OK**.

Applying New Wallpapers

You can set the wallpaper for the home screen and lock screen.

1. Press and hold any blank area of a home screen.
2. Tap **Wallpapers**.
3. Tap **Lock screen** or **Home screen**.
4. Swipe left or right on the wallpaper panel to select a wallpaper, or tap **PHOTOS** or **LIVE WALLPAPER** to choose the image or animation you want to use as the wallpaper.

NOTE: In addition, from the home screen, you can tap  > **Settings** > **Display** > **Wallpaper** to pick an image from **Photos**, **Wallpapers**, or an animation from **Live Wallpapers**.

Changing the Screen Brightness

1. From the home screen, tap  > **Settings** > **Display** > **Brightness level**.

2. Drag the slider to manually adjust the screen brightness.
NOTE: With the proximity and light sensor, your tablet can automatically adjust the screen brightness for available light. Tap **Adaptive brightness** in the Display settings screen to turn the feature on or off.

Setting the Theme

You can change the icon style by changing themes.

1. Press and hold any blank area of a home screen.
2. Tap **Themes**.
3. Select the theme you like.

Setting the Home Screen Transition Effect

1. Press and hold any blank area of a home screen.
2. Tap **Home**.
3. Tap an effect, and the tablet will demonstrate how it works. Tap other effects until you find your favorite one.

Protecting Your Tablet With Screen Locks

You can protect your tablet by creating a screen lock. When enabled, you need to swipe up on the screen, and then draw a pattern or enter a numeric PIN or password to unlock the tablet's screen and keys.

1. From the home screen, tap  > **Settings** > **Security** > **Screen lock**.

2. Tap **None**, **Long press**, **Pattern**, **PIN**, or **Password**.
 - Tap **None** to disable screen lock protection.
 - Tap **Long press** to enable screen lock and allow unlocking with a “press and hold” gesture. You can unlock the screen by pressing and holding a blank area on the lock screen.
 - Tap **Pattern** to create a pattern that you must draw to unlock the screen.
 - Tap **PIN** or **Password** to set a numeric PIN or a password that you must enter to unlock the screen.
3. For Pattern, PIN, or Password lock, select either **Require pattern/PIN/password** to start device or **No thanks**.

NOTE: When this feature is enabled, your tablet cannot receive calls, messages, or notifications, including alarms until it starts up.
4. For Pattern, PIN, or Password lock, select how you would like notifications and their contents to show when the tablet is locked, and then tap **DONE**.

Protecting Your Tablet With Screen Pinning

You can use the screen pinning feature to keep an app in view, so others cannot switch to other apps or access your personal information.

Turning On Screen Pinning

1. From the home screen, tap  > **Settings** > **Security** > **Screen pinning**.
2. Tap the **On/Off** switch.
3. If you want to ask for the unlock pattern, PIN or password before unpinning the screen, switch on **Ask for unlock pattern/PIN/password before unpinning**.

Pinning a Screen

1. Ensure that screen pinning is turned on.
2. Open the app you want to keep in view.
3. Tap the **Recent apps** key.
4. If there are many app tabs, swipe up to find  on the front-most tab.
5. Tap  > **GOT IT**.

Unpinning the Screen

To unpin the screen and return to normal use, press and hold the **Back** key.

If you have turned on **Ask for unlock pattern/PIN/password before unpinning**, press and hold on the lock screen and draw the pattern or enter the PIN/password.

Knowing the Basics

Monitoring the Tablet Status

The Status Bar at the top of the home screen provides notification icons on the right side. Below are some of the icons you may see.

	4G LTE connected
	Airplane mode
	No signal
	Signal strength
	No micro-SIM card installed
	Alarm set
	Silent mode
	Battery less than 15%

	Battery less than 20%
	Vibration mode
	Battery full
	Battery charging
	Bluetooth® on
	Connected to a Wi-Fi network
	Wi-Fi in use
	GPS on

Managing Notifications

The Status Bar at the top of the home screen provides notification icons on the left side. Below are some of the icons you may see.

	Upcoming event
	New email
	New Gmail message
	USB connected
	Song is playing

	Incoming file via Bluetooth
	New Wi-Fi network detected
	Downloading data
	Sending data
	Wired headset connected

Opening/Closing the Notification Panel

Notifications report the arrival of new messages, calendar events, and alarms, as well as ongoing events. You can open the Notification Panel to view the details of notifications.

- To open the Notification Panel, swipe your finger down from the top of the screen.
- To close the Notification Panel, swipe your finger up from the bottom of the screen or press the **Back** key.

Managing and Removing Notifications

In the Notification Panel, you can respond to a notification or remove the notifications. The Notification Panel also supports expandable notifications that let you perform additional actions right from the notification itself.

- Slide down with one or two fingers to expand certain notifications. You can also pinch or spread two fingers on a notification to collapse or expand certain notifications.
- To remove a notification, swipe it left or right.
- To remove all notifications, tap **CLEAR ALL**.
- To manage notifications you have received, press and hold a notification. You can then tap **Show notifications silently** > **DONE** to hide future notifications from this app, or tap **MORE SETTINGS** to configure other notification options for this app.

NOTE: If you turn off notifications for an app, you may miss its important alerts and updates. The notifications of some apps cannot be turned off.

Using Quick Settings

The Quick Settings in the Notification Panel make it convenient to view or change the most common settings for your tablet. Swipe down with two fingers from the top of the screen, or open the Notification Panel and drag the panel downward to view the following Quick Settings:

- **Brightness:** Uncheck **AUTO** and drag the brightness slider to adjust the screen brightness.

- **Wi-Fi:** Tap to turn on or off Wi-Fi. Press and hold to get to the settings screen.
- **Bluetooth:** Tap to turn on or off Bluetooth. Press and hold to get to the settings screen.
- **TV MODE:** Tap to turn on or off TV mode. Press and hold to get to the settings screen.
- **Sound / Vibrate / Silent:** Tap to switch among silent mode, vibrate mode, and sound mode.
- **Dolby On/Dolby off:** Tap to turn Dolby on or off.
- **Location:** Tap to turn on or off the GPS function. Press and hold to get to the settings screen.
- **Airplane mode:** Tap to turn on or off the airplane mode.
- **Data:** Tap to enable or disable data access over the mobile network. Press and hold to get to the settings screen.
- **Auto-rotate/Portrait:** Tap to turn on or off the auto-rotate screen feature.
- **Battery Saver:** Tap to turn on or off the battery saver. Press and hold to get to the settings screen.
- **Do not disturb/Priority only/Alarms only/Total silence:** Tap to access the Do not disturb menu and change its settings.
- **Sync:** Tap to turn on or off auto-sync of accounts data. Press and hold to get to the settings screen.
- **Data Saver:** Tap to turn on or off data saver mode. This helps to reduce the data usage. Press and hold to get to the settings screen.

- **Night Light:** Tap to turn on or off night light. This makes it easier to look at your screen or read in dim light, and may help you fall asleep more easily. Press and hold to get to the settings screen.
- **Cast:** Connect to Wi-Fi display screens and project the tablet onto a larger screen. Press and hold to get to the settings screen.
- **Invert colors:** Tap to turn the Color inversion feature on or off. Press and hold to open the Accessibility menu.

NOTE: In the Quick Settings screen, tap  at the top to get to the Settings menu; tap  to switch between owner and guests; tap  to change control switch position.

Managing Shortcuts and Widgets

Adding Shortcuts and Widgets

1. From the home screen, tap  to view apps.
2. Or, to view widgets, press and hold an empty area of the home screen and select **Widgets**.
3. Swipe to browse the available apps or widgets.
4. Press and hold a widget or an app icon and drag it to a home screen panel.

NOTE: While holding the item, you can drag it to the right edge of the screen to create a new home screen panel.

Moving Shortcuts and Widgets

1. Press and hold a shortcut or widget on the home screen.
2. Drag it to the place you need.

NOTE: To move icons to another home screen panel, drag them to the right or left edge of the screen and release them when the display shows the adjacent panel.

Removing Shortcuts and Widgets

1. Press and hold a shortcut or widget on the home screen.
2. Drag it to  to remove it.

Adjusting Widget Size

1. Press and hold a widget on the home screen and then release it.
2. An outline appears around the widget. Drag the outline to resize the widget.

NOTE: Not all widgets can be resized.

Organizing With Folders

You can create folders on the home screen and add several shortcuts to a folder. You can move or remove folders the same way as moving or removing shortcuts.

1. Press and hold an icon on a home screen until  appears.
2. Drag the icon to  and release it. A new folder will be created and the icon is put into the folder.
3. To add more shortcuts into the folder, press and hold each icon and drag it over the folder before releasing it.

NOTE: Tap the folder and then tap the name field to rename the folder.

Rearranging the Primary Shortcuts

The home screen includes a customizable primary shortcuts area at the bottom of all home screens. You can keep up to six items in addition to Apps in the primary shortcuts area. Drag shortcuts or folders in or out of the area to rearrange the area.



Entering Text

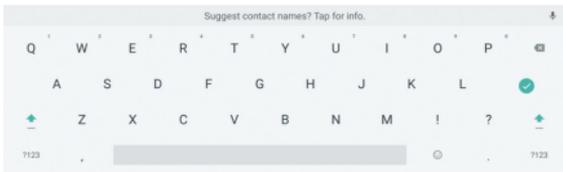
You can enter text using the on-screen keyboard. Some apps open it automatically. In others, you open it by tapping where you want to type. You can press the **Back** key to hide the on-screen keyboard. You can also enter text by speaking with the Google voice typing feature.

Changing Input Methods

1. When you use the on-screen keyboard to enter text,  appears at the bottom.
2. Tap  and select the input method you need.

Google Keyboard

The Google keyboard provides a layout similar to a desktop computer keyboard. Turn the tablet sideways and the keyboard will change from portrait to landscape. The landscape keyboard is not supported in all applications.



Tap the alphabetic keys to enter letters. Press and hold some specific keys to enter associated accented letters or numbers. For example, to enter È, press and hold E³ and the available accented letters and number 3 appear. Then slide to choose È.

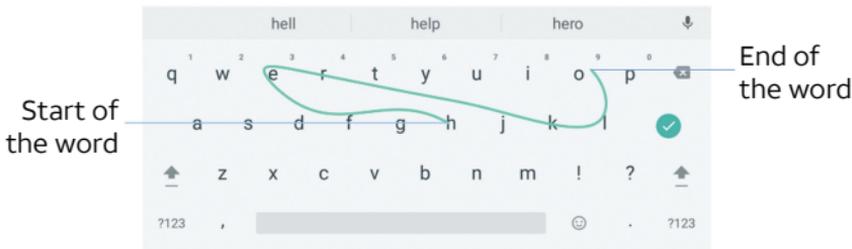
- Tap  to use uppercase. Double-tap  to lock uppercase. This key also changes to indicate the current case you are using:  for lowercase,  for uppercase, and  when locked in uppercase.
- Tap  to delete the text before the cursor.
- Tap  to select numbers and symbols. You can then tap  to find more.
- Tap  to select symbols and expressions.
- Tap  to use Google voice typing.
- Press and hold  to change the input language or set up the Google Keyboard

Gesture Typing

The Google keyboard supports the gesture-typing feature. Use this feature to input a word by sliding from letter to letter on the keyboard.

To enable and use gesture typing:

1. Press and hold  on the Google keyboard, and then tap **Google Keyboard Settings**.
2. Tap Gesture typing > Enable gesture typing if this feature is turned off.
3. On the Google keyboard, slide your finger from letter to letter to trace a word without lifting your finger until you reach the end of the word.



NOTES:

- Tap to type when you want to. If you want to enter a single letter, simply tap the key once.
- Lift your finger at the end of the word. A space is added automatically when you begin to trace the next word.

Google Voice Typing

Google Voice typing uses the Google voice recognition service to convert speech to text. You must have a data connection on a mobile or Wi-Fi network to use it.

1. Tap  to access the voice-type feature when you are using the Google keyboard.

-or-

- Tap  > **Google voice typing** when you are using other input methods.
 2. When you see the microphone image, speak what you want to type.
 3. You can continue entering text to keep it or to delete it.
- TIP:** Say “comma,” “period,” “question mark,” “exclamation mark,” or “exclamation point” to enter punctuation.

TouchPal Keyboard

TouchPal Keyboard offers three layouts: **FULL**, **PHONEPAD** and **T+**. You can tap  to select a layout or an input language. You can also use **Curve**® and **Wave**™ to speed up text input by moving your finger from letter to letter or word from word without lifting the finger.

The FULL Layout



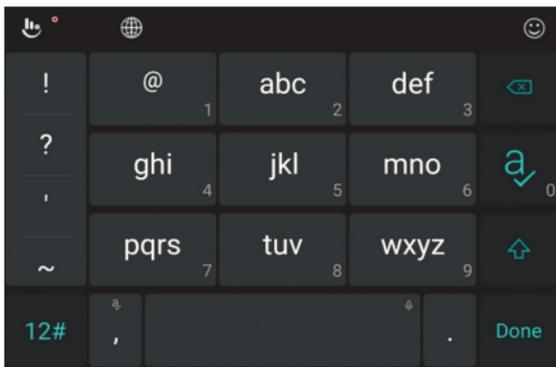
The FULL layout offers an input experience similar to a computer keyboard.

- **The alphabetic keys:** Tap the keys to enter letters. Tap a key and slide if necessary to choose more characters.
- **The shift key:** Tap  to use uppercase. Double-tap  to lock uppercase. This key also changes to indicate the current case you are using:  for lowercase,  for uppercase, and  when locked in uppercase.
- **Word prediction:** Press and hold  or  and tap the prediction switch to turn on or off prediction.
- **Pre-defined texts:** Tap  to enter digits, symbols, and other pre-defined texts. You can tap the arrow keys to turn pages, or tap  to go back to the alphabetic keys. Slide up on the space key or tap  to enter Emoji and emoticons.

- **The delete key:** Tap  to delete text before the cursor. You can also slide left on the key to delete an entire word.
- **More options:** Tap  to access additional functions of TouchPal, use voice input, edit text, change keyboard themes, and more.

The PHONEPAD Layout

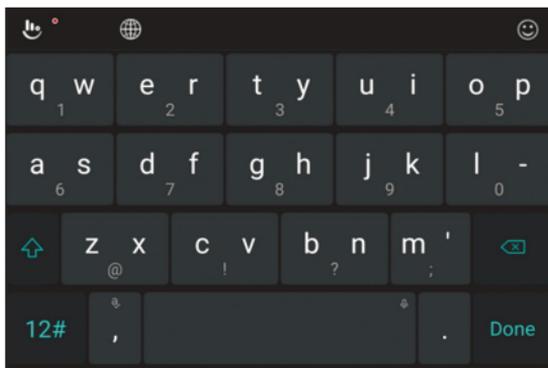
The layout in this mode is similar to a phonepad.



Tap an alphabetic key repeatedly until the desired letter appears. You can also press and hold the key and slide left or right to choose the letter or number you need.

If word prediction is enabled (,), just tap the keys once and choose the right word.

The T+ Layout



Tap to enter the left letter on the key; double-tap or flick right to enter the right letter/symbol on the key. You can also tap and hold a key and slide left or right to choose more letters and symbols.

If word prediction is enabled (), just tap the keys and choose the right word.

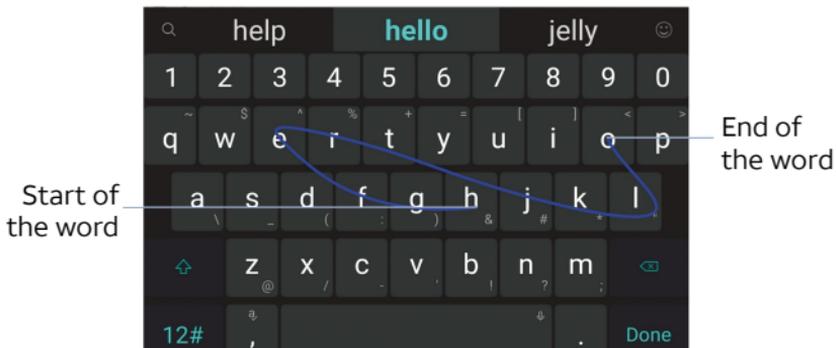
Curve Word Gesture

Curve allows you to enter text by moving your finger on the screen from letter to letter to enter each word.

To enable and use Curve:

1. On the TouchPal keyboard, tap  > **Settings > Smart input** and check **Curve® - Word gesture**.

2. Tap the **Back** key to return to the text field. Open the TouchPal keyboard and switch to the Full layout.
3. Move your finger from letter to letter on the keyboard to trace a word without lifting the finger, until you reach the end of the word.



NOTES:

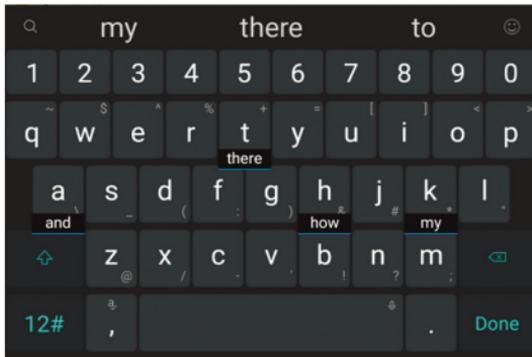
- Curve is only available in the Full layout.
- Tap when you want to. If you want to enter a single letter, go ahead and tap.
- Lift your finger at the end of the word. A space is added automatically when you begin to trace the next word.

Wave Sentence Gesture

Wave allows you to enter words by dragging candidate words to the space key.

To enable and use Wave:

1. On the TouchPal keyboard, tap  > **Settings** > **Smart input** and check **Wave - Sentence gesture**.
2. Tap the **Back** key to return to the text field. Open the TouchPal keyboard and switch to the Full layout.
3. Tap or use Curve to enter the first word. As the first word appears on the text field, candidate words appear on the keyboard for you to choose from as the following word.
4. Drag the correct candidate word to the space key to add the word to the text field. If no candidate word is correct, you can go on enter the words normally.



NOTE: Wave is only available in the Full layout.

Editing Text

- **Move the insertion point:** Tap where you want to type. The cursor blinks in the new position, and a tab appears below it. Drag the tab to move the cursor.
- **Select text:** Press and hold or double-tap within the text. The nearest word highlights, with a tab at each end of the selection. Drag the tabs to change the selection.
- **Cut or copy:** Select the text you want to manipulate. Then tap **CUT** or **COPY**.
- **Replace text with the clipboard text:** Select the text you want to replace. Then tap **PASTE**.
- **Share text:** Select the text you want to share, tap **SHARE**, and select a method.

Opening and Switching Apps

Opening an App

1. From the home screen, tap .
2. Tap an app to open it.

Switching Between Recently Opened Apps

1. Press the **Recent apps** key. A list of the names and thumbnails of apps you've recently used opens. If you've been using more apps recently than can fit on the screen, you can scroll the list up and down.
2. Tap a thumbnail to open that app.

NOTE: You can swipe a thumbnail left or right or tap  on the tab to remove it from the list.

Connecting to Networks and Devices

Connecting to Mobile Networks

Controlling Mobile Data Use

To enable or disable data access:

1. From the home screen, tap  > **Settings** > **Mobile networks** > **Mobile Networks**.
2. Slide the **Mobile Data** switch to enable or disable mobile data use.

To get data services when roaming:

1. From the home screen, tap  > **Settings** > **Mobile networks** > **International Data Roaming**.
2. Slide the **Mobile Data** switch to enable or disable roaming.

NOTE: Data roaming may incur significant roaming charges.

Select Preferred Network Type

1. From the home screen, tap  > **Settings** > **Mobile networks** > **Preferred network type**.

Setting Access Point Names

You can use the default Access Point Names (APNs) to connect to the Internet. To add a new APN, you may need to contact your service provider for the required information.

1. From the home screen, tap  > **Settings** > **Mobile networks** > **Access Point Names**.

2. Tap .
3. Tap each item to enter the required information.
4. Tap  > **Save**.

NOTE: To set the APN to default settings, tap  > **Reset to default** > **CONTINUE**.

Connecting to Wi-Fi

Wi-Fi is a wireless networking technology that can provide Internet access at distances of up to 328 feet (100 meters), depending on the Wi-Fi router and your surroundings.

Turning Wi-Fi On and Connecting to a Wi-Fi Network

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. Slide the Wi-Fi switch to the On  position to turn on Wi-Fi.
3. Tap a network name to connect to it.
4. If the network is secured, enter the password and tap **CONNECT**.

NOTE: Your tablet automatically connects to previously used Wi-Fi networks when they are in range.

Getting Notified of Open Networks

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. Slide the Wi-Fi switch to the On  position.
3. Tap .

4. Slide the **Network notification** switch to the On  position. When Wi-Fi is on, you will receive notifications in the Status Bar when your tablet detects an open Wi-Fi network. Slide the Network notification switch to the Off  position to turn off notifications.

Adding a Wi-Fi Network

You can add a Wi-Fi network if the network does not broadcast its name (SSID) or add a Wi-Fi network when you are out of range.

To connect to a secured network, you first need to get the security details from the network's administrator.

1. From the home screen, tap  > **Settings > Wi-Fi**.
2. Slide the Wi-Fi switch to the On  position.
3. Tap Add network.
4. Enter the network SSID (name). If necessary, enter security or other network configuration details.
5. Tap **SAVE**.

Connecting to a WPS Network

Wi-Fi Protected Setup (WPS) is a feature that makes it easy to add your tablet to the access points which supply WPS.

You can use one of the following methods to connect your tablet to a wireless network using WPS.

Method One: WPS Button (Recommended)

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. Slide the Wi-Fi switch to the On  position.
3. Tap  > **Advanced** > **WPS Push Button**.
4. Press the WPS button on the wireless router and the access point will recognize your tablet and add it to the network.

Method Two: PIN

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. Slide the Wi-Fi switch to the On  position.
3. Tap  > **Advanced** > **WPS Pin Entry**.
4. The WPS PIN displays on the screen. Enter the PIN into the access point's setup page.

After entering the PIN, your tablet automatically finds the access point and configures the connection.

NOTE: For detailed information about the WPS feature of the access point, please refer to its documentation.

Forgetting a Wi-Fi Network

You can make your tablet forget the details of a Wi-Fi network that you added — for example, if you don't want the tablet to connect to it automatically or if it is a network that you no longer use.

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. Slide the Wi-Fi switch to the On  position.
3. Tap  > **Saved networks**.
4. Tap the Wi-Fi network name and then tap **FORGET**.

Adjusting Advanced Wi-Fi Settings

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. Tap  > **Advanced** to adjust the following settings.
 - **Install certificates:** Install certificates needed for connecting to certain Wi-Fi networks.
 - **Wi-Fi Direct:** Use the Wi-Fi Direct feature.
 - **WPS Push Button:** Connect to a WPS network via the push button method.
 - **WPS Pin Entry:** Connect to a WPS network via the tablet PIN method.
 - **Connect to AT&T Wi-Fi spot:** Enable to automatically connect to an available AT&T Wi-Fi hotspot.
 - **Connect to AT&T Wi-Fi spot:** Enable or disable your tablet to automatically connect to an available AT&T Wi-Fi spot.

Using Wi-Fi Direct

Wi-Fi Direct allows Wi-Fi devices to connect to each other without the need for wireless access points (hotspots).

Connecting to another device via Wi-Fi Direct:

1. From the home screen, tap  > **Settings** > **Wi-Fi**.
2. If Wi-Fi is off, slide the Wi-Fi switch to the On  position.
3. Tap  > **Advanced** > **Wi-Fi Direct**. Your tablet will search for other devices enabled with Wi-Fi Direct connections.

4. Tap a device name under Peer devices to connect with it. The other device will receive a Wi-Fi Direct connection prompt and need to accept the request for connection. Both devices may need to enter a common PIN. If prompted, tap **ACCEPT**.
5. Once connected, the device is displayed as “Connected.”

Sending data via Wi-Fi Direct:

1. Open the appropriate application and select the file or item you want to share.
2. Select the option for sharing via Wi-Fi Direct. The method may vary by application and data type.
3. Tap a device the tablet has connected with.

Connecting to Bluetooth Devices

Bluetooth is a short-range wireless communication technology. Tablets or other devices with Bluetooth capabilities can exchange information wirelessly within a distance of about 32 feet (10 meters). The Bluetooth devices must be paired before the communication is performed, and you can stream to two Bluetooth devices at once.

Turning Bluetooth On/Off

1. From the home screen, tap  > **Settings > Bluetooth**.
2. Slide the Bluetooth switch to the On  or Off  position. When Bluetooth is on, the  icon will appear in the status bar. Your tablet will be visible to nearby devices while Bluetooth

Settings is open.

Changing the Device Name

1. From the home screen, tap  > **Settings** > **Bluetooth**.
2. Slide the Bluetooth switch to the On  position if Bluetooth is off.
3. Tap  > Rename this device.
4. Edit the name and tap **RENAME**.

Pairing With Another Bluetooth Device

1. From the home screen, tap  > **Settings** > **Bluetooth**.
2. Slide the Bluetooth switch to the On  position if Bluetooth is off.

Your tablet automatically scans for and displays the IDs of all available Bluetooth devices in range. You could tap  > **Refresh** if you want to scan again.

3. Tap the device you want to pair with.
4. Confirm that the Bluetooth passkeys are the same between the two devices and tap **PAIR**. Alternately, enter a Bluetooth passkey and tap **PAIR**.

Pairing is successfully completed when the other device accepts the connection or the same passkey is entered.

NOTE: The Bluetooth passkey may be fixed for certain devices, such as headsets and hands-free car kits. You can try entering 0000 or 1234 (the most common passkeys), or refer to the

documents for that device.

Unpairing From a Bluetooth Device

You can make your tablet forget its paired connection with another Bluetooth device. To connect to the device again, you may need to enter or confirm a passkey again.

1. From the home screen, tap  > **Settings** > **Bluetooth** and make sure Bluetooth is turned on.
2. In the list of paired devices, tap  beside the Bluetooth device you want to unpair from.
3. Tap **FORGET**.

Sending Data via Bluetooth

1. Open the appropriate application and select the file or item you want to share.
2. Select the option for sharing via Bluetooth. The method may vary by application and data type.
3. Tap a Bluetooth device the tablet has paired with or wait for search to discover new devices and tap one of them.

Receiving Data via Bluetooth

1. Turn Bluetooth on before trying to receive data via Bluetooth.
NOTE: If the tablet has not been paired with the sending device, you may need to tap your tablet's device name in the Bluetooth menu in Settings to keep the tablet detectable through Bluetooth.
2. Tap **ACCEPT** when the file sharing prompt appears, or swipe

down on the status bar and tap **ACCEPT**. Depending on whether a microSDXC card is installed, received files are stored automatically in a dedicated folder (Bluetooth, for instance) in the tablet storage or microSDXC directory. You can access them in the File Manager. Received contacts (vCard files) are automatically imported to your contact list.

Connecting to Your Computer via USB

You can connect your tablet to a computer with a USB cable and transfer music, pictures, and other files in both directions. Your tablet stores these files in internal storage or on a removable microSDXC card.

Connecting Your Tablet to a Computer via USB

1. Connect your tablet to the PC with a USB cable.
2. Choose one of the following options:
 - **Charge only:** Charge your tablet via USB.
 - **Install driver:** Select this option when features are enabled for the first time or when they're unavailable.
 - **Media device (MTP):** Transfer media files on Windows® or Mac®.
NOTE: For Windows XP, please install the drivers and Media® Player 11 (or later version) when you use Media device (MTP) for the first time.
 - **Camera (PTP):** Transfer photos using camera software.

NOTE: To make your tablet connect to the computer automatically using the selected connection type, check **Don't**

ask me again.

Connecting With Windows Media Player

You can sync music with your tablet and your computer installed with Windows Media Player.

1. Connect the tablet with your computer via USB and choose Media device (MTP).
2. Open Windows Media Player and synchronize music files.

Disconnecting Your Tablet From the Computer

To disconnect the tablet from the computer, simply unplug the USB cable when you're finished.

Using the microSDXC Card as Portable or Internal Storage

You can use your microSDXC card as portable storage for photos, media, and other files so that you don't lose them, or you can format the card for use as internal storage.

Setting Up the microSDXC Card as Portable Storage

When you install a microSDXC card that has not been used on your tablet before, the tablet will mount the card as portable storage by default.

You can also open the Notification Panel and tap the microSDXC card name, select **Use as portable storage** and then tap **NEXT >**

DONE.

Removing the microSDXC Card From Your Tablet

If you need to remove the microSDXC card while the tablet is on, you should unmount it first.

1. From the home screen, tap  > **Settings** > **Storage**.
2. Tap  next to the card name in the Portable storage section.
3. When the screen prompts the card is safely ejected, you can remove it from the tablet.

Erasing and Formatting the microSDXC Card

1. From the home screen, tap  > **Settings** > **Storage**.
2. Tap the card name in the Portable storage section.
3. Tap Format > ERASE & FORMAT.

CAUTION: The formatting procedure erases all the data on the microSDXC card, after which the files CANNOT be retrieved.

Setting Up the microSDXC Card as Internal Storage

If your microSDXC card is new or doesn't have content you want to keep, you can format the card and use it as part of the internal storage. If you move the microSDXC card to another device, it must be formatted before it can be used.

1. From the home screen, tap  > **Settings** > **Storage**.
2. Tap the card name in the Portable storage section.
3. Tap Format as internal.
4. Tap ERASE & FORMAT.
5. **CAUTION:** The formatting procedure erases all the data on the microSDXC card, after which the files CANNOT be

retrieved.

6. The tablet will prompt you to move your photos, files and other data from the internal storage to the microSDXC card. Select **Move now** or **Move later** and tap **NEXT**. Follow the on-screen instructions to continue.

CAUTION: As part of the internal storage, the microSDXC card may have data on it that is necessary for some apps to function normally. Therefore, do not remove or replace the card randomly.

Moving data between the internal storage and the microSDXC card

With the microSDXC card as part of the internal storage, you can move your photos, files and other data between the internal storage and the card any time.

1. From the home screen, tap  > **Settings** > **Storage**.
2. Tap **Tablet** in the Device storage section.
3. Tap Migrate data.
4. Tap **MOVE**.

NOTE: Whenever you move data between the internal storage and the microSDXC card, the destination is used to save new apps and personal data (such as photos and videos) and this

destination is only accessible from a computer.

Reformatting the microSDXC card as portable storage:

If you no longer want to use your microSDXC card as internal storage, you can reformat the card as portable storage.

NOTE: Before the formatting, ensure that you have moved data and apps to the internal storage.

1. From the home screen, tap  > **Settings** > **Storage**.
2. Tap your card name below Device storage.
3. Tap Format as portable.
4. Tap **FORMAT**.

CAUTION: The formatting procedure erases all the data on the microSDXC card, after which files CANNOT be retrieved.

Connecting to Virtual Private Networks

Virtual private networks (VPNs) allow you to connect to the resources inside a secured local network. VPNs are commonly deployed by corporations, schools, and other institutions to let people access local network resources when not on campus, or when connected to a wireless network.

Depending on the type of VPN you are using, you may be required to enter your login credentials or install security certificates before you can connect to your VPN. You can get this information from your network administrator.

NOTE: You need to set a lock screen pattern, PIN, or password

before you can use credential storage.

Adding a VPN

1. From the home screen, tap  > **Settings** > **More** > **VPN**.
2. Tap **+**.
3. Enter the VPN name and server address and other information provided by your network administrator.
4. Tap **SAVE**.

The VPN is added to the list on the VPN screen.

Connecting to a VPN

1. From the home screen, tap  > **Settings** > **More** > **VPN**.
2. Tap the VPN that you want to connect to.
3. When prompted, enter any requested credentials and then tap **CONNECT**.

Modifying a VPN

1. From the home screen, tap  > **Settings** > **More** > **VPN**.
2. Tap  beside the VPN that you want to modify.
3. Tap a field to edit the information.
4. Tap **SAVE**.

TV Mode

With TV Mode you can select an immersive entertainment experience, and to manage your favorite TV series and movies.

Setting Up TV Mode

1. Tap **SET UP TV MODE** on the screen after you finish the setup for the first time.
2. Tap .
3. Select your favorite video app to drive TV Mode and tap .
4. Tap .
5. If you are prompted, log in to your account.

Turning TV Mode On/Off

1. From the home screen, tap  > **Settings** > **TV mode**.
2. Tap  /  to enable or disable it.

NOTE: You can also open the Notification Panel and tap **TV MODE** to turn on or off.

Starting TV Mode

You can use one of the following methods to launch the TV Mode:

- Swipe right from the home screen.
- Press and hold  from the lock screen.
- Press the **Quick Launch** button.
- Press the **Home** key from the home screen.

Switching Between Different Apps

In addition to the default video apps on your tablet, you can also download your favorite video apps from the Play Store. And then switch between different apps.

1. Swipe down with two fingers from the top of the screen and tap **TV Mode**.
 2. Tap the video app you need.
- or -
1. From the home screen, tap  > **Settings** > **TV mode**.
 2. Tap **Other available apps** and select the video app you need.

Phone Calls

You can place calls from the Phone app, the Contacts app. You need login your NumberSync account before you can make calls.

Placing and Ending Calls

Placing a Call by Dialing

1. From the home screen, tap .
2. Log in to your NumberSync account and tap > .
3. Enter the phone number with the on-screen keypad. Tap  to delete incorrect digits.
4. Tap  below the keypad to dial.

You can also tap  at the top of the Phone app screen and enter the phone number or contact name you want to call. Tap the matching contact or number to place the call.

NOTES:

- To make an international call, press and hold the **0 Key** to enter the plus (+) symbol. Next, enter the country code, followed by the city/area code and then the phone number.
- To redial the last call you made, press the **Home key** >  >  >  and tap  again.

End a Call

During a call, tap  on the screen.

Video Calling

Your tablet allows you to make and receive video calls. Your smartphone must be video call-capable to make and receive video calls on your secondary device using NumberSync. The Video call settings must be enabled before you can place or receive video calls. (See Phone Calls - Adjusting Your Call Settings

– Turning Video Call On or Off)

Placing a Video Call

1. From the home screen, tap  > .
2. Enter the phone number with the on-screen keypad. Tap  to delete incorrect digits.
3. Tap   to place the call.

End a Call

During a call, tap  on the screen.

Answering or Rejecting Calls

When you receive a phone call, the Incoming Call screen opens, displaying the Caller ID or the information about the caller that you've entered in the Contacts app. You can answer or reject

the call.

Answering a Call

Voice call

When you receive a voice call, tap  to answer the call.

NOTE: To silence the ringer before answering the call, press the **Volume Up/Down** key.

Video call

When you receive a video call, tap  to accept the call as voice call, or tap  to answer the video call.

Rejecting a Call

When you receive a voice or video call, tap  to reject the call.

Working With the Call Log

The call history is a list of all the calls you've placed, received, or missed. It provides a convenient way to redial a number, return a call, or add a number to your Contacts.

To open the call history, tap the **Home** key >  > .

Placing a Call From the Call History

1. Open the call history.
2. Tap a number for more information about the call, or tap .

or  beside it to call back.

Adding a Call History Number as a Contact

1. Open the call history.
2. Press and hold a number in the call log.
3. Tap Add to contact.
4. To add the number to an existing contact, tap **Add to existing contact**, select a contact in the list and tap **OK**. To add a new contact, tap **Create contact**.

Delete Call History

1. Open the call history.
2. Press and hold a number in the call log.
3. Tap Delete all calls from this number.

Calling Your Contacts

1. From the home screen, tap  >  to display your contacts.
2. Tap a contact and then tap  or  beside a contact to make a call.

Using Options During a Call

During a call, you will see a number of on-screen options. Tap an option to select it.

Voice call

- Tap  to make another call separately from the first call, which is put on hold.

- Tap  to mute or unmute your microphone.
- Tap  to switch to the keypad when you need to enter a code (for example, the PIN for your voicemail or bank account) during the call.
- Tap  to hold the current call.
- Tap  to turn the speakerphone on or off.
- Tap  to show your image.
- Tap  to add video to this call.
- Tap  to end the current call.

Video call

Tap  to make another call separately from the first call, which is put on hold.

- Tap  to end the current call.
- Tap  to hide/show your image or switch to voice call.
- Tap  to hold the current call.
- Tap  to mute or unmute your microphone.
- Tap  to switch between front and back camera.

WARNING! Because of higher volume levels, do not place the

tablet near your ear during speakerphone use.

Managing Multi-party Calls

When the call waiting and three-way call features are available, you can switch between two calls or set up a conference call.

NOTE: The call waiting and three-way call features need network support and may result in additional charges. Please contact your service provider for more information.

Switching Between Current Calls

When you're on a call, your tablet screen informs you that another call is coming in and displays the caller ID.

To respond to an incoming call while you're on a voice call:

- Tap **Answer & Hold Call**  to answer the call. This puts the first caller on hold and answers the second call.
- Tap **Answer & End Call**  to answer the call. This ends the first call and answers the second call.
- Tap **Accept as voice call** to answer the voice call as voice call.
- Tap  to reject the second call.

To respond to an incoming call while you're on a video call:

- Tap **Accept as video call** to answer the video call.
- Tap **Accept as voice call** to answer the video call as voice call.
- Tap **Accept as voice call** to answer the voice call.

- Tap  to reject the second call.

To switch between two calls:

Tap .

Setting Up a Conference Call

With this feature, you can talk to two people at the same time.

1. Place the first call.
2. Once you have established the connection, tap  and dial the second number. This puts the first caller on hold.
3. When you're connected to the second party, tap .

If one of the people you called hangs up during your call, you and the remaining caller stay connected. If you initiated the call and are the first to hang up, all callers are disconnected.

To end the conference call, tap .

Adjusting Your Call Settings

Setting Your Device Name

You can edit device name displayed in the My Device menu.

1. From the home screen, tap  >  > **My Devices**.
2. Tap  and edit the device name.
3. Tap **Save**.

Changing the E911 address

You can edit or add emergency 911 address. If you call 911 using NumberSync on the tablet and emergency services can't locate

you, they'll go to the address you enter.

1. From the home screen, tap  >  > **Change E911 Address**.
2. Tap  to edit a default address or tap  to add a new address.
3. Set the address options, such as name of address, house number, street name, city, and others.
4. Tap Verify Address.

Caller ID

Choose whether your number is displayed when someone receives your outgoing call.

1. From the home screen, tap  >  > **Caller ID**.
2. Tap an available option (Network Default, Hide Number, Show Number).

Forwarding Incoming Calls

Call forwarding feature allows you to forward your incoming calls to another phone number.

Enabling forwarding incoming calls

1. From the home screen, tap  >  > **Call Forwarding**.
2. Tap an available option (Always forward, Forward when unreachable, Forward when busy, Forward when unanswered).

3. Enter a phone number and tap **Enable** to enable it.

Updating or disabling Call Forwarding

1. From the home screen, tap  >  > **Call Forwarding**.
2. Tap an available option (Always forward, Forward when unreachable, Forward when busy, Forward when unanswered).
3. Edit the phone number and tap **Update** to update it, or tap **Disable**.

Setting Sound

Adjust different types of volume (see Personalizing – Adjusting Volumes), set Do not disturb options (see Personalizing – Using Do Not Disturb Mode), set up ringtone and notification sound (see Personalizing – Changing Ringtone and Notification Sound), select system sounds (see Personalizing – Turning System Sounds On/Off).

Setting Call Waiting

This option allows you to get notified of incoming calls during a call.

1. From the home screen, tap  > .
2. Tap the **Call Waiting** switch to enable or disable this feature.

NOTE: Please contact your service provider to check whether the Call waiting feature is available.

Turning Video Call On or Off

Your tablet supports video calling. You can turn this feature on or off.

1. From the home screen, tap  > .
2. Tap the **Enable Video Call** switch to turn it on or off.

Changing the NumberSync Settings

1. From the home screen, tap  >  > **NumberSync Setting**.
2. In the Accounts section, tap the account category and then the account. Make the changes and tap the **Back** key when you're finished.

Checking NumberSync Information

You can check the NumberSync important information.

1. From the home screen, tap  >  > **About NumberSync**.
2. Swipe up or down to check the information.

Contacts

You can add contacts on your tablet and synchronize them with the contacts in your Google account or other accounts that support contact syncing.

From the home screen, tap  > **Contacts** to see your contacts. From there, you can tap the tabs on the top of the screen to quickly switch to contact groups or favorite contacts.

Checking Contact Details

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Scroll through the list to view all your contacts.
3. Tap a contact to view its details.

NOTE: If you have a lot of contacts stored, you'll see a slider on the right side of the screen. Drag the slider to the letter initial you need.

Adding a New Contact

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  to add a new contact.
3. Enter the contact name, phone numbers, and email addresses. Tap **More Fields** to enter other information. If you have multiple account types associated with your tablet, tap the contact account field at the top and select a contact type. If a sync account is selected, the contacts will be synced automatically with your account online.

4. Tap ✓ to save the contact.

Setting Up Your Own Profile

You can create your own name card in your tablet.

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap **Set up my profile**. If a profile has already been set up, tap the listing beside **ME** and tap .
3. Edit your profile information. Tap **More Fields** to add more information if desired.
4. Tap ✓ to save.

Importing, Exporting, and Sharing Contacts

You can import/export contacts from/to your nano-SIM or microSDXC card. This is especially useful when you need to transfer contacts between different devices. You can also quickly share contacts using Bluetooth, Save to Drive, Email, Gmail, or Wi-Fi Direct.

Importing Contacts From the nano-SIM Card

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  > **Import/Export** > **Import from SIM card**.
3. Check the contacts you want to import, and then tap .
4. If you have added contact accounts other than the tablet, select an account in which to save the contacts.

Importing Contacts From the microSDHC Card or Tablet Storage

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  > **Import/Export** > **Import from storage**.
3. Choose to import one, multiple, or all vCard files, and then tap **OK**.
4. If necessary, choose the vCard file(s) you would like to import, and then tap **OK**.

Exporting Contacts to the nano-SIM Card

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  > **Import/Export** > **Export to SIM card**.
3. Tap the contacts you want to export, and then tap .

Exporting Contacts to the microSDXC Card or Tablet Storage

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  > **Import/Export** > **Export to storage**.
3. The tablet will prompt you with the name of the vCard file. Tap **OK** to create the file.

Sharing Contacts

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  > **Multi-Select**.
3. Tap the contacts you want to share to select them, and then tap .

4. Choose how to share the contacts. The options available depend on the applications and services installed.

NOTE: You can also share your contacts by choosing **Share visible contacts** in the Import/Export contacts menu.

Working With Favorite Contacts

You can add the contacts you use frequently to **FAVORITES** so that you can find them quickly.

Adding a Contact to Favorites

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap a contact and then tap  at the top of the screen.

Removing a Contact From Favorites

1. From the home screen, tap  > **Contacts** > **FAVORITES**.
2. Tap a favorite contact and then tap .

Working With Groups

Viewing Your Contact Groups

1. From the home screen, tap  > **Contacts** > **GROUPS**.
2. Scroll through the list to view the preset groups and any groups you have created.
3. Tap a group to view its members.

NOTE: To send messages or emails to selected group member, tap a group >  > **Send Group email** and select group members to include.

Setting Up a New Group

1. From the home screen, tap  > **Contacts** > **GROUPS**.
2. Tap  to create a new group.
3. If you have added contact accounts other than the tablet, tap to choose an account for the new group.
4. Tap **Group's name** and enter a name.
5. Tap **Add member** and select the contacts you wish to be the group members.
6. Tap .
7. Tap  to save the group.

Deleting a Group

1. From the home screen, tap  > **Contacts** > **GROUPS**.
2. Tap a group and then tap  > **Delete group**.
3. Tap **OK**.

Editing a Group

1. From the home screen, tap  > **Contacts** > **GROUPS**.
2. Tap a group >  > **Edit group**.
3. Tap the group name to edit it, or tap the field below **MEMBER** to add more members.

NOTE: To remove group members, tap a group and then tap  > **Multi-Select** and choose the members you would like to remove. Tap  > **OK**.

Searching for a Contact

1. From the home screen, tap  > **Contacts** > **CONTACTS** and then tap  to search.
2. Input the contact name you want to search for. The contacts matched will be listed.

Editing Contacts

Editing Contact Details

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap a contact and then tap .
3. Edit the contact and tap .

Deleting Several Contacts

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap  > **Multi-Select**.
3. Tap to select the contacts you want to remove, and then tap .
4. Tap **OK** to confirm.

Linking Contacts

As your tablet synchronizes with multiple online accounts, you may see duplicate entries for the same contact. You can merge all the separate information of a contact into one entry in the Contacts list.

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap a contact to display the contact's details.
3. Tap  >  > **Link**.
4. Tap the contact whose information you want to join with the first entry.
5. Tap  .

NOTES:

- The information from the second contact is added to the first, and the second contact is no longer displayed in the **CONTACTS** list.
- You can repeat these steps to join another contact to the main contact.

Unlinking Contact Information

If contact information from different sources was joined in error, you can separate the information back into individual contacts on your tablet.

1. From the home screen, tap  > **Contacts** > **CONTACTS**.
2. Tap a contact you want to separate.
3. Tap  >  > **Unlink**.
4. Tap **UNLINK** to confirm.

Accounts

Adding or Removing Accounts

You can add multiple Google accounts and Microsoft Exchange ActiveSync® accounts. You may also add other kinds of accounts, depending on the apps installed on your tablet.

Adding an Account

1. From the home screen, tap  > **Settings** > **Accounts** > **Add account**.
2. Tap the type of account you want to add.
3. Follow the on-screen steps to enter the information about the account. Most accounts require a user name and password, but the details may vary. You may also need to obtain some information from IT support or your system administrator.

When the account is successfully added, it is displayed in the Accounts section in the Settings menu.

Removing an Account

Removing an account will delete it and all information associated with it from your tablet, such as emails and contacts.

1. From the home screen, tap  > **Settings** > **Accounts**.
2. In the Accounts section, tap the account category and then tap the account you'd like to remove.
3. Tap  > **Remove account** > **REMOVE ACCOUNT**.

Configuring Account Sync

Configuring Auto-sync Settings

1. Swipe down on the Notification Panel with two fingers to open the Quick Settings menu.
2. Tap **Sync** to enable or disable the auto-sync feature.
 - When automatic sync is turned on, changes you make to information on your tablet or on the web are automatically synced with each other.
 - When automatic sync is turned off, you need to sync manually to collect emails, updates, or other recent information.

Syncing Manually

1. From the home screen, tap  > **Settings > Accounts**.
2. In the Accounts section, tap the account category and then the account you want to sync.
3. Tap  > **Sync now**. Or tap the types of information you want to sync.

Changing an Account's Sync Settings

1. From the home screen, tap  > **Settings > Accounts**.
2. In the Accounts section, tap the account category and then the account. The Sync settings screen appears, showing a list of information the account can sync.
3. When auto-sync is enabled, check or uncheck items as you need. Checked types of information on the tablet and the web will be kept in sync when auto-sync is turned on. When auto-sync is disabled, tap an item in the list to sync that type of information between the tablet and the web.

Email

From the home screen, tap . Use it to read and send emails from Microsoft Exchange ActiveSync, Gmail, Hotmail, Yahoo!®, and others.

Setting Up the First Email Account

1. When you open Email for the first time, tap an email type and then enter your email address and password.
2. Tap **Next** to let the tablet retrieve the network parameters automatically.
NOTE: You can also enter these details manually by tapping Manual setup or if automatic setup fails.
3. Follow the on-screen instructions to finish setup.
Your tablet will show the inbox of the email account and start to download email messages.

Writing and Sending an Email

1. Open your email Inbox and tap .
NOTE: If you have more than one email account added on the tablet, tap the sender line to select the account you want to use for sending the message.
2. Enter a contact name or email address in the **To** field.
Separate each recipient with a comma. You can also tap **+** to select recipients from your contacts, groups or call history.

3. Enter the email subject and compose the email text.
4. Tap  to add audio files, images, videos, and other types of files as attachments.
5. Tap  at the top of the screen to send the message.

Checking Your Emails

Your tablet can automatically check for new emails at the interval you set when setting up the account.

You can also manually check for new emails by dragging down on the message list.

Responding to an Email

You can reply to or forward a message that you receive. You can also delete messages and manage them in other ways.

Replying to or Forwarding an Email

1. Open the email you want to reply to or forward from the Inbox.
2. Choose one of the following:
 - ▶ To reply to the sender, tap .
 - ▶ To reply to the sender and all recipients of the original message, tap .
 - ▶ To forward the message, tap .
3. Edit your message and tap .

Marking an Email as Unread

You can return a read email to the unread state—for example, to remind yourself to read it again later. You can also mark a batch of emails as unread.

- While reading a message, tap  > **Mark unread**.
- While in a message list (for instance, the Inbox), tap the sender image before the message and then tap .

Deleting an Email

You can delete an email from its folder. You can also delete a batch of emails.

- While reading a message, tap .
- While in a message list (for instance, the Inbox), tap the sender image before the message and then tap .

Deleting an Email Account

1. Open **Email** app.
2. Tap  > **Settings** and tap the account you want to remove.
3. Tap **Remove account from this device** > **OK** to confirm. All email messages in the account will be deleted.

Changing General Email Settings

General settings apply to all email accounts you add.

1. Open **Email** app.
2. Tap  > **Settings** > **General settings**.
3. Make the changes and tap the **Back** key when you're finished.

Browser

Use Browser to view web pages and search for information.

Opening the Browser

To open Browser, from the home screen, tap .

If Browser is recently used, the last web page you were viewing is displayed. If you have not used Browser recently, your home page opens.

Browser also opens when you tap a web link – for example, in an email or a text message.

1. From the home screen, tap .
2. Tap the address box at the top of the web page.
3. Enter the address (URL) of a web page. Or, enter terms you want to search for.
4. Tap a URL or search suggestion or tap  on the keyboard to open the web page or search results. You can also tap  to search by voice.

Using Multiple Browser Tabs

You can open several web pages at the same time (one page in each tab) and switch between them freely.

Opening a New Browser Tab

Tap  > **New Tab**. A new browser tab opens.

Switching Between Tabs

1. Tap  (the number in the icon indicates the number of opened tabs).
2. Swipe vertically to scroll through the list of opened tabs.
3. Tap the thumbnail of the tab you want to open.

NOTE: Tap  or swipe left or right to close a tab.

Downloading Files

Press and hold an image or a link to a file or to another web page. In the menu that opens, tap **Save link** or **Save image**. The downloaded files are saved to your tablet or the memory card. You can view or open them in the Downloads app.

Changing Browser Settings

You can configure a number of Browser settings to customize the way you browse the web, including several that you can use to control your privacy.

To open the Browser settings screen, tap  > **Settings**.

Camera

You can take photos and record videos. Photos and videos are stored to the tablet's memory card or to the tablet's internal storage.

Capturing a Photo

1. From the home screen, tap .
2. Aim the camera at the subject and make any necessary adjustments. AUTO camera mode is used by default.
3. Tap the area on the screen where you want the camera to focus, or let the camera autofocus on the center of the image.
4. Tap .



Number	Function
1	Switch between the front-facing and rear-facing cameras.
2	Set a time delay before the camera automatically takes a picture after you tap the shutter icon.
3	Change the camera settings.
4	View photos and videos you have captured.
5	Capture a photo.
6	Select MANUAL or AUTO camera mode, or select CREATIVE to use panorama, HDR, special effect, smile detection, or interval capture modes (only available for the rear-facing camera).
7	Start video recording.

NOTE: You can pinch or spread your fingers on the screen or press the **Volume** key to zoom in or zoom out before taking a picture.

Recording a Video

1. From the home screen, tap .
2. Aim the camera at the subject and make any necessary adjustments. You can tap any area on the screen that you want the camcorder to focus on before and during recording.

NOTE: You can pinch or spread your fingers on the screen or press the **Volume** key to zoom in or zoom out before and during recording.

3. Tap  to start and  to stop recording. You can also tap  /  to pause or resume recording.

NOTE: While recording is in progress, you can tap  to save the frame as a photo.

Using Manual Camera Mode

You can use manual camera mode to adjust more camera options for your photo, such as ISO, white balance, exposure, etc.

1. From the home screen, tap .
2. Tap **MANUAL**.
3. Aim the camera at the subject and you can make the following adjustments.
 - Drag the white circle to any area on the screen that you want to focus on.
 - Drag the green square to any area on the screen where you want the camera to meter exposure so as to adjust the photo brightness.
 - Tap  to show the grid or the golden spiral, or hide grid overlays.
 - Tap  to turn gradienter on or off.
 - Tap  to change white balance scenario or leave it at Auto.

- Tap  to select ISO level or leave it at Auto.
 - Tap  to adjust the photo exposure.
4. Tap  to take the photo.

Using Other Camera Modes

Besides capturing photos and videos in the traditional way, your Camera app offers other creative and entertaining camera modes. Switch to the rear-facing camera and tap **CREATIVE** to find them all.

- **SPECIAL EFFECTS:** Apply warm, cool, sepia, fisheye, or other special effects to the photo.
- **HDR:** Turn on the HDR feature.
- **PANORAMA:** Capture panorama pictures.
- **SMILE:** Capture pictures automatically when a smile is detected.
- **INTERVAL:** Capture pictures according to the time interval you choose (0 to 60 seconds).

Customizing Camera and Video Settings

Before capturing a photo or video, you can tap  to open the following camera setting options:

CAMERA

- **Picture size:** Set the image size for your photo. Available on front-facing camera only.
- **Shutter tone:** Turn the shutter tone on or off.

- **Geo-tagging:** Select whether to store the GPS location in your captured photos.
- **Review:** Select whether to review the picture after you took it. You can also set the review time.
- **Storage location:** Tap Save location to change the storage location for captured photos.
- **Restore defaults:** Restore default camera settings.

NOTE: Some camera options will change in different camera modes.

VIDEO

- **Video quality:** Set the quality for your video.
- **Time lapse:** Set the time interval between each frame when recording videos using the rear-facing camera.
- **Focus lock when recording:** Select whether to lock the focus point on the center of the screen when recording videos using the rear-facing camera.
- **Geo-tagging:** Select whether to store the GPS location in your captured videos.
- **Storage location:** Tap Save location to change the storage location for captured videos.
- **Restore defaults:** Restore default camcorder settings.

NOTE: Some video options will change in different camera modes.

Music

From the home screen, tap  > **Music** to play audio files stored on your tablet. Music supports a wide variety of audio formats, so it can play music you purchase from online stores, music you copy from your CD collection, and so on.

Copying Music Files to Your Tablet

Before using Music, you need to copy or download audio files to your tablet.

Copy From a Computer

1. Connect your tablet and the computer with a USB cable.
2. Tap Media device (MTP) or USB mass storage as the connection mode (See Connecting to Networks and Devices-Connecting to Your Computer via USB-Connect Your Tablet to a Computer via USB).
3. Copy the music file from the PC and paste it to the tablet storage or microSDHC card.

Download From the Internet

You can download music files when browsing web pages (See Browser-Downloading Files).

Receive via Bluetooth

You can receive music files from other devices via Bluetooth. (See Connecting to Networks and Devices-Connecting to Bluetooth® Devices-Receive Data via Bluetooth).

Viewing Your Music Library

From the home screen, tap  > **Music** and your music library is displayed. All your audio files are cataloged according to the information stored in the files.

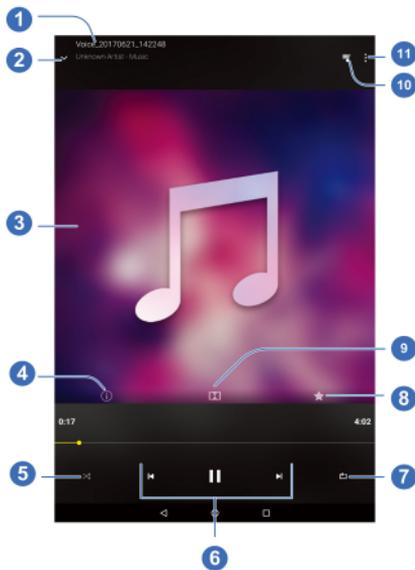
- Tap **All Songs** to view all music files on your tablet.
- Tap **Favorites** to browse music files you have marked as favorites.
- Tap **Playlists** to view all music playlists you have created.
- Tap **Artists/Albums** to browse music files on your tablet organized by the artist or album name.
- Tap **Folders** to find music files through the folders they are stored in.

NOTES:

If an audio file is being played, its name and player controls are displayed at the bottom of the screen. Tap the area to open the playback screen.

Playing Music

Tap a song in the music library to listen to it. The following playback screen appears.



Number	Function
1	Song, album, and artist information.
2	Tap to return to the music library.
3	Album artwork (if available). Slide left/right to switch to the next/previous song in the playlist.
4	Check the track information.
5	Turn shuffle on or off.

6	Playback control: Skip songs or pause and resume playback. Drag the progress bar to jump to any part of the track.
7	Toggle repeat mode: no repeat, repeat the current track, or repeat the current playlist.
8	Add the track to the Favorites playlist.
9	Tap to go to DOLBY AUDIO menu.
10	Tap to see the current playlist (queue).
11	Get more options.

Managing Playlists

Create playlists to organize your music files into sets of songs, so that you can play the songs you like in the order you prefer.

- Tap  next to a song and select **Add to playlist** to add it to a playlist or create a new playlist.
- Tap  next to a playlist in the Playlists screen of the music library and select **Rename** or **Delete** to rename or delete the playlist.
- Tap a playlist to view its content. You can tap  > **Remove** to select the songs you want to remove.

NOTE:

The above options may not be available for certain automatically created playlists, such as **Recently Added**.

Video Player

Use the Video Player to manage your video library and to watch videos.

Opening the Video Library

From the home screen, tap  > **Video Player** to view your video library. Swipe up or down to find the video you want. You can also tap  to search for video files, or tap  > **View by** or **Sort by** to change the display mode or sort the list.

Playing and Controlling Videos

Tap a video in the video library to play it. Tap the screen to show the playback controls. You can control the video and audio or carry out other operations.



Number	Function
1	Return to video library list.
2	Drag the slider to jump to any part of the video.
3	Change the video ratio(fit to screen)
4	Playback control: Skip videos or pause and resume playback.
5	Rotate the video.
6	Take a screenshot.
7	Hide video playback controls and lock the tap screen.
8	Share, trim, or delete the video, or configure player settings.
9	Open the Dolby Audio app and customize sound options.

NOTES:

- Slide horizontally on the video to rewind or fast forward.
- Slide vertically on the right or left part of the screen to adjust volume or brightness, respectively.

Managing Video Files

Deleting Videos

1. In the video library, tap  > **Multi-Select**.

2. Tap the videos you want to delete.
3. Tap  > **OK**.

Sharing Videos

1. Press and hold a video in the video library.
2. Tap the videos you want to share.
3. Tap  and select how you want to share them.

Renaming a Video

1. Tap  next to the video you want to rename.
2. Tap **Rename**.
3. Type the new video name and tap **OK**.

Trimming a Video

1. Tap a video to start playing it.
2. Tap  > **Trim**.
3. Drag the two tabs on the progress bar to select the portion you want to keep. You can tap  to preview the selected portion.
4. Once the preview ends, tap . The trimmed video is saved as a new video file.

Viewing Details of a Video

1. Tap  next to a video you want to view the details of.
2. Tap **Details**.
3. Check the file title, time, duration, file size, and path. Tap **CLOSE** when you finish.

FM Radio

With the FM Radio, you can search for radio channels, listen to them, and save them on your tablet. Note that the quality of the radio broadcast depends on the coverage of the radio station in your area. The wired headset works as an antenna, so always connect the headset while using the radio.

Scanning and Saving Channels

1. Plug in a wired headset. From the home screen, tap  > **FM Radio**.
2. Tap  > **Scan** > **OK**. Your tablet scans for all available channels and saves them to the All channels list.

NOTE: When you open the FM Radio app for the first time, it will automatically scan for channels and show the All channels list.

You can also tap  > **All channels** to view the list.

Listening to FM Radio

1. From the home screen, tap  > **FM Radio** while the headset is connected.
2. Tap  > **All channels** and select a channel.

You can also drag left or right on the frequency display at the bottom of the screen or tap  or  to switch to other channels.

NOTES:

- Tap  to add the first channel to favorites, which will be listed at the bottom of the FM Radio main screen. Tap  to add more channels to favorites. Favorite channels are accessible from the FM Radio main screen. When more than four channels have been added to the favorites list, slide  up to view all favorite channels.
- You can save up to 16 channels to favorites.
- Tap  to listen to FM Radio through the tablet speaker.

Editing a Saved Channel

1. Open the FM Radio app and tap  > **All channels** to display the list of saved channels.
2. Press and hold a channel and select **Rename** or **Delete**, or tap the star to the right of a channel to add it to or remove it from favorites.

Turning Off FM Radio

Turning Off Automatically

From the FM Radio main screen, tap  > **Sleep Timer** and select the time you want to turn off the radio.

A countdown clock will appear and the radio will be turned off when the clock reaches 0:00.

Turning Off Immediately

From the FM Radio main screen, tap the  switch at the top of the screen.

Sound Recorder

Sound Recorder enables you to record voice memos and listen to them whenever you like.

Recording a Voice Memo

1. From the home screen, tap  > **Sound Recorder**.
2. Tap  to turn on or off high-quality recording.
3. Tap  to start recording. Tap  to pause and  to continue recording.
4. Tap  to stop recording. The memo is automatically saved.

Playing a Voice Memo

Playing a Memo You Just Recorded

Tap  at the bottom of the screen.

Playing any Saved Memo

1. Tap  at the top right of the screen to see all recordings.
2. Tap the title of a memo to play it.

NOTE: You can also tap  to delete, share, rename, tag, trim, check file information, or set it as your notification ringtone.

More Apps

Calculator

From the home screen, tap  > **Calculator** to use the tablet's convenient built-in calculator for some basic as well as advanced mathematical equations.

Clock

From the home screen, tap  > **Clock**. The Clock app allows you to check local time in places around the world, set alarms, and use timers.

Setting a New Alarm

1. Open the Clock app and tap .
2. Tap a default alarm to configure it, or tap  at the bottom of the screen to create a new alarm.
3. Set up the alarm options, such as time, alarm days, snooze, alarm ringtone and label.
4. Tap **Save** to save and exit.

NOTES:

- To enable or disable existing alarms directly, tap On  or Off  on the right side of each alarm.
- Tap  to configure alarm settings, including ringtone volume, alarm duration, vibrate when ringing, volume crescendo, and alarm in silent mode.

Using World Time

1. Open the Clock app and tap .
2. World time lets you check local times for cities around the world. Tap  to add a new city.

Using Stopwatch and Countdown

1. Open the Clock app and tap  or .
2. Stopwatch allows you to record lap times while countdown allows you to set a time and count down to zero.

Downloads

The Downloads app keeps a record of the files you have downloaded using apps such as Email.

From the home screen, tap  > **Downloads**.

- Tap a file to open it with the appropriate application.
- Press and hold a file to delete or share it.

File Manager

Quickly access all of your images, videos, audio clips, and other files on your internal storage and the microSDXC card.

From the home screen, tap  > **File Manager**. You can find the file you need by category in the **CATEGORY** tab, or tap **LOCAL** to browse folders and files on the tablet storage or the microSDXC card.

- Tap folders and files to access stored items.

- Press and hold an item to access option icons such as copy, move, share, or delete.
- To copy or move an item, navigate to a new location and tap **PASTE**.
- Tap  to create a new folder in the current directory.
- Tap  > **View by** or **Sort by** to change the view of the list or the order of the items in the list.
- Tap  > **Show hidden files** to show files that are hidden by default.
- Tap  > **Multi-Select** to select multiple items for deletion, sharing, copying, moving, or compression.
- Tap  > **Exit** to exit the File Manager app.

Google Apps

Open the Google apps to use Google services. Some apps are put in the Google folder on the home screen.

NOTE: Some content or Google services may not be available in your region.

- **Chrome™:** Use the Chrome app to browse the Internet and get your bookmarks, browsing history, and more synced with your Google account.
- **Docs:** Create, edit, and collaborate with others on documents from your tablet.
- **Drive™:** Store files on Google servers for free after you sign in to your Google account. You can access them on your

computers, tablets, and other devices then share them or collaborate with other users.

- **Gmail:** Use the Gmail service to send and receive emails.
- **Google:** Use Google search or get information when you need it with Google Now.
- **Hangouts™:** Chat with Google+ friends or send text or multimedia messages.
- **Keep™:** Create, share, and collaborate notes quickly and easily.
- **Maps™:** Find your place and find your way in the world.
- **Photos™:** Manage photos on the tablet and on your Google account.
- **Play Movies & TV:** Purchase, download and watch the latest and your favorite movies and TV shows.
- **Play Music:** Play music on the tablet and on your Google account.
- **Play™ Store:** Buy and download apps, games, and other content from the Google Play Store.
- **Sheets™:** Create, edit, and collaborate with others on spreadsheets from your tablet.
- **Slides™:** Create, edit, and collaborate with others on slide presentations from your tablet.
- **Voice Search™:** Search for information with your voice.
- **YouTube™:** Watch video clips from YouTube .com, or upload your own and share with the world.

Settings

From the home screen, tap  > **Settings**. Settings contains most of the tools for customizing and configuring your device.

Wireless & networks

Wi-Fi

Turn Wi-Fi on or off and configure your Wi-Fi connections (see Connecting to Networks and Devices – Connecting to Wi-Fi). When Wi-Fi is on, tap  > **Advanced** > **Wi-Fi Direct** in the Wi-Fi menu to share data between two devices via Wi-Fi directly (see Connecting to Networks and Devices – Connecting to Wi-Fi – Using Wi-Fi Direct).

Bluetooth

Turn Bluetooth on or off and configure your Bluetooth connections (see Connecting to Networks and Devices – Connecting to Bluetooth Devices).

Mobile networks

Control mobile data use and data roaming (see Connecting to Networks and Devices – Connecting to Mobile Networks).

Data usage

Tap the **Cellular data** switch to turn on or off mobile data. You can check how much data has been used during the time cycle you set, set mobile data limit and warning, see what apps have been using mobile data, or restrict background data for individual apps.

NOTES:

- The data usage is measured by your tablet, and your carrier's data usage accounting may differ.
- Tap Network restrictions to select Wi-Fi networks that are mobile hotspots. Data usage on recognized mobile hotspots will be restricted to avoid high mobile data bills.

Airplane mode

In the Settings app, tap **More > Airplane mode** to turn Airplane mode on or off. When Airplane mode is on, Wi-Fi and cellular connections are turned off.

VPN

In the Settings app, tap **More > VPN** to set up and connect to virtual private networks (see Connecting to Networks and Devices – Connecting to Virtual Private Networks).

Network Settings Reset

In the Settings, tap **More > Network settings reset > RESET SETTINGS > RESET SETTINGS** to reset all your network settings, including Wi-Fi, cellular data, Bluetooth, APN, Airplane mode, and data roaming.

Device

TV Mode

Turn on or off TV Mode and switch between different video apps (see TV Mode).

Quick Launch Button

Press the **Quick launch** button to quick access to the selected app. You can also change the selected app.

1. From the home screen, tap  > **Settings** > **Quick Launch button**.
2. Tap the app you need.

Display

- **Brightness level:** Set the brightness of the display.
- **Adaptive brightness:** Automatically adjust screen brightness.
- **Night Light:** Night Light tints your screen amber. This makes it easier to look at your screen or read in dim light, and may help you fall asleep more easily.
- **Wallpaper:** Select a background image for the home screen and the lock screen.
- **Lock screen and settings:** Set the shortcut on the lock screen.
- **Sleep:** Set the length of time of inactivity before the screen turns off automatically.
- **Screen saver:** Manage the Screen saver function. When this

feature is enabled, photos or animations will be displayed as a screensaver.

- **Ambient display:** Tap to enable/disable this feature, which causes the screen to wake when you receive notifications.
- **Font size:** Set the font size of the text on the screen.
- **Display size:** Set the size of the items on the screen.
- **When device is rotated:** Select whether the screen contents should rotate when the tablet is rotated.
- **Pulse notification light:** The indicator flashes to notify you of missed calls, new messages, and other events.

Notifications

Control the display of notifications.

Tap an app to control its notifications. You may turn off its notifications, allow it to sound in Do not disturb mode, allow it display notifications as a pop-up for quick view, or hide content in lock screen. The available options are dependent on the app.

NOTE: The notifications of some apps cannot be turned off.

Content hiding is only available if you have set a pattern, a PIN or a password as the screen lock.

Sound

Adjust different types of volume (see Personalizing – Adjusting Volumes), set Do not disturb options (see Personalizing – Using Do Not Disturb Mode), set up ringtone and notification sound (see Personalizing – Changing Ringtone and Notification Sound), select system sounds (see Personalizing – Turning System Sounds On/Off).

Apps

See apps installed on your tablet and manage them.

Tap an app to see its information. The following options may be available:

- **FORCE STOP:** Stop the app.
- **UNINSTALL:** Uninstall the app.
- **DISABLE/ENABLE:** Disable or enable the app.
- **Storage:** Check its storage information, clear its data or cache.
- **Data usage:** Check how much data has been used by the app during the time cycle you set and restrict background data for the app.
- **Permissions:** Check or change the app permissions.
- **Notifications:** Manage the app notifications in the notification panel and the lock screen. You can set the priority, sensitivity, and more.
- **Open by default:** Check the app's supported links and set whether to open the links in the app, and clear the app's defaults.
- **Battery:** Check the battery use details of the app since last full charge.
- **Memory:** Check how much memory has been used by the app.

NOTE: Not all options are available for the apps.

Storage

Check memory information for your external memory card and internal storage. You can choose the default location for new data, such as downloaded files and captured photos.

- **Save location:** Select **Tablet** or **SD** card to select the default location for new data, such as files downloaded, photos captured, and voice recorded.
- **Tablet:** You can install apps into the internal storage. When you connect your tablet to your computer, only the internal SD card is accessible from your computer
- **SanDisk SD card:** The external SD card storage options let you view the microSDXC card's size and available space, unmount the card for safe removal from the tablet, and format (erase) the card (see *Connecting to Networks and Devices – Connecting to Your Computer via USB – Using the microSDXC Card as Portable or Internal Storage*).

Battery

View remaining battery power and check which items have been using the battery.

Tap an app or setting to adjust battery saving options. For example, tap **Screen > Reduce the screen brightness and/or screen timeout** to change the brightness level and sleep timer.

Tap  > **Battery optimization**. Battery optimization helps prolong battery standby time when you're not using the tablet. If there are apps that you don't want battery optimization enabled, you can turn the feature off in those apps. Just tap **Not optimized > All apps**, tap the app name and then tap **Don't optimize > DONE**.

Memory

Monitor the average memory use and performance of your tablet. You can also check which apps use the most memory.

Users

Manage the user accounts of your tablet.

You can share your tablet with other people by creating additional user accounts. Each user with a separate account has his/her own storage space, wallpaper, screen lock and so on. Users can also adjust device settings like Wi-Fi that affect everyone and update apps for all other users.

By default, a Guest account is available for anyone who needs to use your tablet temporarily. You can tap **Add user or profile** to create more user accounts.

Connect to PC

Select the USB connection mode between your tablet and PC (see [Connecting to Networks and Devices – Connecting to Your Computer via USB – Connecting Your Tablet to a Computer via USB](#)).

Personal

Location

Activate location services to determine your location. To use location-related applications, such as finding your location on Google Maps, you must have location services turned on on your tablet.

1. From the home screen, tap  > **Settings** > **Location**.
2. Slide the Location switch to the On position to turn on location access.
3. When location access is enabled, tap Mode to select location modes you want to use.
 - **High accuracy:** Get accurate location using GPS, Wi-Fi, Bluetooth, or mobile networks.
 - **Battery saving:** Use Wi-Fi, Bluetooth, or mobile networks to get your approximate location. This will drain less power from your battery than using GPS in High accuracy mode.
 - **Device only:** Use GPS to pinpoint your location.

Security

- **Screen lock:** Lock the screen with long press, pattern, PIN, or password (see Personalizing – Protecting Your Tablet With Screen Locks), or select **None** to disable the screen lock.
- **Smart Lock:** Keep the tablet unlocked when connected to trusted devices, in trusted places, or unlocked by a trusted face, voice, or when you carry it on you.

NOTE: You need to sign in to your Google account on the tablet to use the Smart Lock feature.

- **Encrypt tablet:** Your tablet is already encrypted.
- **Set up SIM card lock:** Lock the SIM card and change the SIM PIN.
 - ▶ **Lock SIM card:** Activate or deactivate the PIN lock to require PIN before accessing the nano-SIM card.
 - ▶ **Change SIM PIN:** Change the PIN used to access the nano-SIM card.

NOTE: Put all your confidential passwords in a safe place for future use. If you enter the wrong SIM PIN more times than allowed, your nano-SIM card will be locked and you cannot access the mobile network. Contact your operator for a PIN Unlock Key (PUK) to restore the nano-SIM card.

- **Make passwords visible:** Display passwords as you enter them.
- **Device administrators:** View or deactivate apps you have authorized to be device administrators.
- **Unknown sources:** Permit installation of apps from sources other than the Play Store.
- **Storage type:** Check the credential storage type.
- **Trusted credentials:** Display trusted CA certificates.
- **User credentials:** View and modify stored credentials.
- **Install from SD card:** Install certificates from the memory card.

- **Clear credentials:** Delete all certificates.
- **Trust agents:** View or deactivate trust agents.
- **Screen pinning:** Keep a screen of your choice in view so others cannot switch apps and access personal information (see Personalizing – Protecting Your Tablet With Screen Pinning).
- **Apps with usage access:** Turn on or off some apps' access to your tablet usage information.

Accounts

Manage your accounts and synchronization. Tap Accounts to sign in to or create accounts on your tablet.

Tap an account type to see that type of accounts you have added and adjust the account's settings.

Google

Manage settings for Google apps and services that are installed on your device.

Languages & input

- **Language:** Select a language for your system.
- **Spell checker:** Use Google Spell Checker to check for spelling errors when entering text and change its settings.
- **Personal dictionary:** Add new words to the tablet's dictionary or remove words from the dictionary. The words you add are used for spelling check and word suggestion.
- **Virtual keyboard:** Choose your preferred virtual keyboard.
- **Physical keyboard**
 - ▶ **Show virtual keyboard:** Keep the virtual keyboard on screen while a physical keyboard accessory is active.
 - ▶ **Keyboard shortcuts helper:** Display available shortcuts.
- **Text-to-speech output**
 - ▶ **Preferred engine:** Select the speech synthesis engine you want to use or change its settings.
 - ▶ **Speech rate:** Select how quickly you want the synthesizer to speak.
 - ▶ **Pitch:** Adjust the tone of spoken text.
 - ▶ **Reset speech rate:** Reset the speed at which the text is spoken to normal.
 - ▶ **Reset speech pitch:** Reset the pitch at which the text is spoken to default.
 - ▶ **Listen to an example:** Play a brief sample of the speech synthesizer, using your current settings.
 - ▶ **Default language status:** Check the default language status.

- **Pointer speed:** Select how fast the pointer/mouse should scroll when you connect the tablet to a trackpad or mouse accessory.

Backup & reset

Manage data backup and restoration options, reset the network setting or the tablet to factory status.

- **Back up my data:** Back up app data, Wi-Fi passwords, and other settings to Google servers after you sign in to your Google account.
- **Backup account:** Back up data to a Gmail address.
- **Automatic restore:** Restore previously backed up settings and data when you reinstall an app.
- **Factory data reset:** Reset your tablet to factory default settings. You can also erase the data on the tablet storage and memory card during the process.

System

Date & time

Set date, time, time zone, and how date and time are displayed. You can also use network-provided data (see Personalizing – Setting the Date and Time).

Accessibility

Configure the system accessibility options and accessibility plug-ins on your tablet, such as using Color inversion and TalkBack for low-vision users.

Printing

Configure Cloud printing service options, manage print jobs, and more

AT&T Software Update

Check for available software updates for your device.

About Tablet

View tablet status, legal information, and other information. You can also tap **Additional system updates > Storage card updates** to install updates from update packages copied to the storage card.

Health and Safety Information

General Safety

	Don't use while driving. Never text while driving.
	Keep your device at least 10 mm (0.4 in.) away from your body while making calls.
	Small parts may cause choking.
	Your device can produce a loud sound.
	To prevent possible hearing damage, do not listen at high volume levels for long periods.
	Avoid contact with anything magnetic.
	Keep away from pacemakers and other electronic medical devices.
	Turn off when asked to in hospitals and medical facilities.
	Turn off when told to in aircrafts and airports.

	Turn off when near explosive materials or liquids.
	Don't use at gas stations.
	Your device may produce a bright or flashing light.
	Don't dispose of your device in fire.
	Avoid extreme temperatures.
	Avoid contact with liquids. Keep your device dry.
	Do not attempt to disassemble your device.
	Only use approved accessories.
	Don't rely on your tablet as a primary device for emergency communications.

FCC RF Exposure Information (SAR)

This device is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the United States.

During SAR testing, this device was set to transmit at its highest certified power level in all tested frequency bands, and placed in positions that simulate RF exposure in usage near the body with the separation of 0 mm. Although the SAR is determined at the highest certified power level, the actual SAR level of the device while operating can be well below the maximum value. This is because the tablet is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

The exposure standard for wireless devices employing a unit of measurement is known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC is 1.6 W/kg.

This device is complied with SAR for general population / uncontrolled exposure limits in ANSI/IEEE C95.1-1992 and had been tested in accordance with the measurement methods and procedures specified in IEEE1528.

The FCC has granted an Equipment Authorization for this model device with all reported SAR levels evaluated as in compliance with the FCC RF exposure guidelines. SAR information on this model device is on file with the FCC and can be found under the Display Grant section of www.fcc.gov/oet/ea/fccid after searching on FCC ID: SRQ-K92.

For this device, the highest reported SAR value for usage near the body is 1.198 W/kg.

While there may be differences between the SAR levels of various tablets and at various positions, they all meet the government requirements.

SAR compliance for body-worn operation is based on a separation distance of 0 mm between the unit and the human body. Carry this device at least 0 mm away from your body to ensure RF exposure level compliant or lower to the reported level. To support body-worn operation, choose the belt clips or holsters, which do not contain metallic components, to maintain a separation of 0 mm between this device and your body.

RF exposure compliance with any body-worn accessory, which contains metal, was not tested and certified, and using such body-worn accessory should be avoided.

Operations in the band 5.15-5.25 GHz are restricted to indoor use only.

FCC Regulations

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This device has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

CAUTION: Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

CTIA

- Do not disassemble or open, crush, bend or deform, puncture or shred.
- Do not modify or remanufacture, attempt to insert foreign objects into the battery, immerse or expose to water or other liquids, expose to fire, explosion or other hazard.
- Only use the battery for the system for which it is specified.
- Only use the battery with a charging system that has been qualified with the system per CTIA Certification Requirements for Battery System Compliance to IEEE 1725. Use of an unqualified battery or charger may present a risk of fire, explosion, leakage, or other hazard.
- Do not short circuit a battery or allow metallic conductive objects to contact battery terminals.
- Replace the battery only with another battery that has been qualified with the system per this standard, IEEE-Std-1725. Use of an unqualified battery may present a risk of fire, explosion, leakage or other hazard.
- Promptly dispose of used batteries in accordance with local regulations.
- Battery usage by children should be supervised.

- Avoid dropping the device or battery. If the device or battery is dropped, especially on a hard surface, and the user suspects damage, take it to a service center for inspection.
- Improper battery use may result in a fire, explosion or other hazard.
- The device shall only be connected to CTIA certified adapters, products that bear the USB-IF logo or products that have completed the USB-IF compliance program.

Distraction

Driving

Full attention must be given to driving at all times in order to reduce the risk of an accident. Using a wireless device while driving (even with a hands-free kit) can cause distraction and lead to an accident. You must comply with local laws and regulations restricting the use of wireless devices while driving.

Operating Machinery

Full attention must be given to operating the machinery in order to reduce the risk of an accident.

Product Handling

General Statement on Handling and Use

You alone are responsible for how you use your device and any consequences of its use.

You must always power off your device wherever the use of a wireless device is prohibited. Use of your device is subject to safety measures designed to protect users and their environment.

- Always treat your device and its accessories with care and keep it in a clean and dust-free place.
- Do not expose your device or its accessories to open flames or lit tobacco products.
- Do not expose your device or its accessories to liquid, moisture, or high humidity.
- Do not drop, throw, or try to bend your device or its accessories.
- Do not use harsh chemicals, cleaning solvents, or aerosols to clean the device or its accessories.
- Do not paint your device or its accessories.
- Do not attempt to disassemble your device or its accessories. Only authorized personnel can do so.
- Do not expose your device or its accessories to extreme temperatures, minimum 23 °F and maximum 122 °F (minimum -5 °C and maximum +50 °C).

- Please check local regulations for disposal of electronic products.
- Do not carry your device in your back pocket as it could break when you sit down.

Small Children

Do not leave your device and its accessories within the reach of small children or allow them to play with it. They could hurt themselves or others, or could accidentally damage the device. Your device contains small parts with sharp edges that may cause an injury or may become detached and create a choking hazard.

Demagnetization

To avoid the risk of demagnetization, do not allow electronic devices or magnetic media close to your device for a long time.

Electrostatic Discharge (ESD)

Do not tap the nano-SIM card's metal connectors.

Antenna

Do not tap the antenna unnecessarily.

Air Bags

Do not place the device in the area over an air bag or in the air bag deployment area as an airbag inflates with great force and serious injury could result.

Store the device safely before driving your vehicle.

Seizures/Blackouts

The device can produce a bright or flashing light. A small percentage of people may be susceptible to blackouts or seizures (even if they have never had one before) when exposed to flashing lights or light patterns such as when playing games or watching video. If you have experienced seizures or blackouts or have a family history of such occurrences, please consult a physician.

Repetitive Strain Injuries

To minimize the risk of Repetitive Strain Injury (RSI) when texting or playing games with your device:

- Do not grip the device too tightly.
- Press the keys lightly.
- Use the special features that are designed to minimize the times of pressing buttons, such as Message Templates and Predictive Text.
- Take lots of breaks to stretch and relax.

Loud Noise

This device is capable of producing loud noises, which may damage your hearing. Turn down the volume before using headphones, Bluetooth stereo headsets or other audio devices.

Device Heating

Your device may become warm during charging and during normal use.

Electrical Safety

Accessories

Use only approved accessories.

Do not connect with incompatible products or accessories.

Take care not to tap or allow metal objects, such as coins or key rings, to contact or short-circuit in the battery terminals.

Connection to a Car

Seek professional advice when connecting a device interface to the vehicle electrical system.

Faulty and Damaged Products

Do not attempt to disassemble the device or its accessories.

Only qualified personnel can service or repair the device or its accessories.

If your device (or its accessories) has been submerged in water, punctured, or subjected to a severe fall, do not use it until you have taken it to be checked at an authorized service center.

Radio Frequency Interference

General Statement on Interference

Care must be taken when using the device in close proximity to personal medical devices, such as pacemakers and hearing aids.

Pacemakers

Pacemaker manufacturers recommend that a minimum separation of 6 inches (15 cm) be maintained between a mobile device and a pacemaker to avoid potential interference with the pacemaker. To achieve this, use the device on the opposite ear to your pacemaker and do not carry it in a breast pocket.

Hearing Aids

People with hearing aids or other cochlear implants may experience interfering noises when using wireless devices or when one is nearby.

The level of interference will depend on the type of hearing device and the distance from the interference source, increasing the separation between them may reduce the interference. You may also consult your hearing aid manufacturer to discuss alternatives.

Medical Devices

Please consult your doctor and the device manufacturer to determine if operation of your device may interfere with the operation of your medical device.

Hospitals

Power off your wireless device when requested to do so in hospitals, clinics, or health care facilities. These requests are designed to prevent possible interference with sensitive medical equipment.

Aircraft

Power off your wireless device whenever you are instructed to do so by airport or airline staff.

Consult the airline staff about the use of wireless devices on board the aircraft. If your device offers a 'flight mode', this must be enabled prior to boarding an aircraft.

Interference in Cars

Please note that because of possible interference to electronic equipment, some vehicle manufacturers forbid the use of mobile devices in their vehicles unless a hands-free kit with an external antenna is included in the installation.

Explosive Environments

Gas Stations and Explosive Atmospheres

In locations with potentially explosive atmospheres, obey all posted signs to turn off wireless devices such as your tablet or other radio equipment.

Areas with potentially explosive atmospheres include fueling areas, below decks on boats, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

Blasting Caps and Areas

Power off your mobile device or wireless device when in a blasting area or in areas posted with power off “two-way radios” or “electronic devices” notices to avoid interfering with blasting operations.

Warranty

ZTE offers you a limited warranty that the enclosed subscriber unit and its enclosed accessories will be free from defects in material and workmanship for a period that expires one year from the date of sale of the Product to you, provided that you are the original end user and purchaser of the Product and provided that your purchase was made from a supplier authorized by the Seller. Transfer or resale of a Product will automatically terminate warranty coverage with respect to that Product. This limited warranty is not transferable to any third party, including but not limited to any subsequent purchaser or owner of the Product. This limited warranty is applicable only to end users in the United States.

1. This product is warranted for 12 (twelve) months from date of purchase.
2. For warranty service information, please call ZTE service number (877) 817-1759 (toll free). The manufacturer's website, <http://www.zteusa.com>, is also available for assistance.
3. This warranty only applies if the product has been used in accordance with the manufacturer's instructions under normal use and with reasonable care.
4. What this warranty does not cover:
 - a) Defects or damages resulting from the misuse of this product.

- b) Defects or damages from abnormal use, abnormal conditions, improper storage, exposure to moisture, dampness or corrosive environments, unauthorized modifications, unauthorized repair, neglect, rough handling, abuse, accident, alteration, improper installation, incorrect voltage application, food or liquid spillage, acts of God.
- c) Normal wear and tear.
- d) If the Product has been opened, modified or repaired by anyone other than a warranty service center or if it is repaired using unauthorized spare parts.
- e) If the serial number or mobile accessory date code has been removed, erased, defaced, altered or are illegible in any way subject to sole judgment of ZTE.

LIMITED WARRANTY

TO THE EXTENT PERMITTED BY APPLICABLE LAW, THIS LIMITED WARRANTY IS YOUR SOLE AND EXCLUSIVE REMEDY AGAINST ZTE AND ZTE'S SOLE AND EXCLUSIVE LIABILITY IN RESPECT OF DEFECTS IN PRODUCT. HOWEVER, THIS LIMITED WARRANTY SHALL NOT EXCLUDE NOR LIMIT ANY OF YOUR LEGAL (STATUTORY) RIGHTS UNDER THE APPLICABLE NATIONAL LAWS. TO THE EXTENT PERMITTED BY APPLICABLE LAW, ZTE DOES NOT ASSUME ANY LIABILITY FOR LOSS OF OR DAMAGE TO OR CORRUPTION OF DATA, FOR ANY LOSS OF PROFIT, LOSS OF USE OF PRODUCTS OR FUNCTIONALITY, LOSS OF BUSINESS, LOSS

OF REVENUES OR LOSS OF ANTICIPATED PROFIT, INCREASED COSTS OR EXPENSES, OR FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL LOSS OR DAMAGE. TO THE EXTENT PERMITTED BY APPLICABLE LAW, ZTE'S LIABILITY SHALL BE LIMITED TO THE PURCHASE VALUE OF THE PRODUCT. THE ABOVE LIMITATIONS SHALL NOT APPLY TO DEATH OR PERSONAL INJURY CAUSED BY DEFECT OF PRODUCT IN MATERIAL, DESIGN, AND WORKMANSHIP.

How to Get Warranty Service

To obtain warranty service, please call (877) 817-1759. Please have the following information available when you send the device in for repair:

- A valid Proof of Purchase
- Return address
- Daytime phone number or fax number
- Model number
- IMEI number
- Complete description of the problem
- Transportation prepaid

Other Warranty Programs

You may have other warranty programs with your purchase, such as warranty exchange. If so, please refer to equipment package or the original point of sale.

Specifications

Handset specifications are shown in the following table.

Operating system	Android N
Network frequency	UMTS: 850/1900/AWS LTE: B2/B4/B5/B12/B29/B30/B7/B1 CA: B2/4+B12, B2/4+B29, B2/4+B5
Dimensions (H × W × D)	254mm * 162.9mm *8.7mm
Weight	525g
Display	10.1" TFT LCD, Full Lamination 1920x1200 FHD
Camera	5MP AF rear + 5MP FF front
Video capture	1080p video
Memory	2GB RAM+32GB ROM
Battery	9070mAh
Features	Dual speaker ,Dolby DS1 Soft phone FM
Continuous idle time	1438.48 hours
Charge time	4.35 hours

